



Dear Councillor

The next meeting of the **PERSONNEL** Committee will be held at **6.30 pm** on **WEDNESDAY, 7 JUNE 2023** in the **Council Chamber**.

I do hope you can be there.

Yours sincerely

M. H. Scott

CHIEF EXECUTIVE

AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **TO APPROVE THE MINUTES OF THE PREVIOUS MEETING** (Pages 5 - 8)
3. **DECLARATIONS OF DISCLOSABLE PECUNIARY, OTHER REGISTRABLE AND NON REGISTRABLE INTERESTS**

Members are reminded of their responsibility to declare any disclosable pecuniary, other registrable or non-registrable interest in respect of matters contained in the agenda.

4. **PUBLIC PARTICIPATION**
5. **BRIEFING ON THE WORK OF THE PERSONNEL COMMITTEE**

Verbal Presentation

ITEMS FOR DECISION

6. **APPOINTMENT TO WORKING GROUPS** (Pages 9 - 10)
Report of the Chief Executive enclosed
7. **BUSINESS AND PERSONAL INTEREST POLICY AND CODE OF CONDUCT** (Pages 11 - 22)

Report of Director of Resources / Deputy Chief Executive enclosed.

ITEMS FOR INFORMATION

8. **ANNUAL HEALTH AND SAFETY UPDATE** (Pages 23 - 34)

Report of the Chief Executive enclosed

9. **MINUTES OF WORKING GROUPS**

10. **REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES**

11. **EXCLUSION OF PRESS AND PUBLIC**

ITEMS FOR DECISION

12. **CHANGES TO ESTABLISHMENT - HOUSING ADMINISTRATION ASSISTANT** (Pages 35 - 36)

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Report of Director of Resources / Deputy Chief Executive enclosed

13. **ADDITIONAL RESOURCES TO FACILITATE IMPLEMENTATION OF THE DOMESTIC ABUSE ACT** (Pages 37 - 40)

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Report of Director of Resources / Deputy Chief Executive enclosed

14. **PAYMENT OF HONORARIA** (Pages 41 - 42)

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Report of the Chief Executive enclosed

ITEMS FOR INFORMATION

15. **ANNUAL ABSENCE MANAGEMENT UPDATE** (Pages 43 - 48)

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Report of Director of Resources / Deputy Chief Executive enclosed

16. **GENERAL STAFFING UPDATE** (Pages 49 - 54)

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Report of Director of Resources / Deputy Chief Executive enclosed

Electronic agendas sent to members of Personnel – Councillor Karl Barnsley, Councillor Susan Bibby, Councillor David Birtwhistle, Councillor Ryan Corney, Councillor Rosemary (Rosie) Elms (Chair), Councillor Steve Farmer (Vice-Chair), Councillor Simon Hore, Councillor Lee Jameson and Councillor Donna O'Rourke.

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